

MLS Training Class

Don't miss this opportunity to become a PRO USER!

Date: Thursday, February 23rd, 2012

Location: LCAOR, 2559 Lakeshore Blvd. Ste. B

Time: 1pm - 5pm

COST: **FREE** for all MLS members

Searching, Reports and Auto Prospecting

- Basic Search Techniques • Print Lists • Email Listings •
- Setup Client Contact Information • Hot Sheets • Auto Prospecting •

Comparative Market Analysis

- Buyer and Seller Net Sheets • Map Search •
- Key word Search Techniques • Date Search • CMA Presentation •

How to Add a Listing

- How to Add and Modify a Listing • How to Add, Modify or Delete a Photo
 - How to Add/Modify or Delete a Supplement •
 - Review CARETS Data Integrity Standards •

Tax Search and Reports

- Searching Techniques • Generate a Foreclosure Activity Search •
 - Get a Comparable CMA Report •
- Generate Demographics and School Information • Print • Email •
 - Get Parcel Maps • Create Mailing Lists •

To reserve your space, please email teresah@lcaor.com, or call
263.9300

Space is limited!